



CCA SCHOLARSHIP FUND

Objective

The Scholarship Fund is established to offset costs associated with full-time studies during first-year (Freshman) attendance at a CCA-approved New Testament bible college or Christian institution (including vocational). This may include any direct or indirect costs associated with the studies.

In its original form, this fund is not intended for scholarships associated with years of study subsequent to the first two semesters or semester equivalents. Other individual needs and sources of funding for subsequent financing would need to be discussed by Scholarship Committee.

Scope

The Scholarship Fund shall have the following characteristics.

- Up to four one-year scholarships will be made available for any school year (normally consisting of a Fall and Spring semester).
- The actual value of a Freshman year scholarship shall be determined by the Scholarship Committee.
- The maximum scholarship value for a Freshman year shall be limited to \$7500.
- All scholarship funds will be paid directly to the institution providing the course of study or supporting materials or services.

Eligibility

An applicant for this scholarship must meet the following minimum requirements.

- An application is acceptable if the applicant has less than 12 pre-existing credit-hours from a qualifying New Testament bible college or Christian educational institution.
- The applicant must meet all enrollment criteria as published by the intended location of study.
- The applicant must be an active attendee at CCA (as determined by the Scholarship Committee) for at least six months preceding the application for scholarship.

Administration

The Scholarship Fund shall be administered by the Elders with the following general guidelines.

- An Elder will be assigned to provide oversight for the specific mission.
- The assigned Elder shall establish a Scholarship Committee to evaluate applications (both for student and for institutions).
- The Scholarship Committee shall present all recommendations to the church Elders for approval.

The CCA Scholarship Committee:

- Shall consist of a minimum of four active members of CCA.
- Shall consist of both men and women.
- Should include representatives of several post-college generations.
- Shall have its make-up changed as determined by the Elders (e.g., inactivity or resignation of a committee member, other church member expressions of desire to serve on the committee, expansion of the number of sitting members).



Responsibilities - Scholarship Committee

The Scholarship Committee shall make recommendations to the Elders (via the Committee Chair) following prayerful deliberation for the following:

- Establish a replicable application process for prospective scholarship recipients.
- Evaluate all applications for scholarships.
- Develop a list of pre-approved institutions.
- Evaluate applications for alternate (not on the pre-approved list) courses of study and study locations.
- Make written recommendation for scholarship award, initial award value, and any value adjustments.
- Identify mature, active CCA members to be assigned as individual student CCA Sponsors for the duration of the scholarship period. This person SHOULD be a member of the Scholarship Committee AND should be acceptable to the student.
- Evaluate student performance at both mid-term and end-of-term based on the student advisor's reporting to determine continued funding levels for the subsequent scholarship period.
- Evaluate student requests to consider extraordinary circumstances concerning the scholarship period.
- Identify any post-Freshman requirements that may need to be included as a requirement for an individual scholarship award.
- Meet bi-monthly during intervals when a scholarship student is active in a course of study AND as necessary to process/evaluate applications.
- Develop "contracts" and "agreements" (not legally binding) as determined needful for the relationship between the CCA church body and the student.
- Provide materials and information to the congregation on the availability and requirements of this fund.
- Develop such CCA forms as deemed needful for the scholarship process (application, report, etc.)
- Provide meeting minutes to the Elders.
- Formally present scholarship recipients to the church body.

Responsibilities - Student

The recipient of a scholarship is required to perform the following as a minimum:

- Fully research total costs associated with full-time attendance at the target institution.
- Complete the CCA requirements for scholarship application well in advance of the institution's requirement for enrollment in a first semester.
- File paperwork required by the institution to allow the CCA Sponsor access to the student's school records.
- File paperwork required by the institution to allow the institution's faculty to fully discuss the student's performance with the CCA Sponsor.
- Report to the CCA Sponsor no less frequently than bi-weekly. (The intent is for open, continuous, and loving conversation between the student and CCA Sponsor ... NOT clinical reporting).
- Notify the CCA Sponsor in a timely manner of impending situations of real and extraordinary needs having potential negative effect on the student's study.
- Make a congregational presentation as soon as possible following the completion of the first semester.
- Maximize pursuit of additional funding (e.g., scholarships offered by other organizations, scholarships/grants offered directly by the institution, individual gifts, part-time work).

Responsibilities - CCA Sponsor

The CCA Sponsor's responsibilities include:

- Serve on the Scholarship Committee if asked or required.
- Establish open and loving communication with the assigned student.
- Exercise counseling and discipline as needed to help keep the student on-track in the course of studies



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- Monitor the student's account a minimum of monthly.
- Speak with the student's faculty advisor a minimum of monthly.
- Report to the CCA Scholarship Committee on the status of the student (both spiritual and physical) and on progress in the course of study.
- Present to the Scholarship Committee any occurrence of extraordinary need for the student.

Funding

At its inception, the CCA Scholarship shall be funded:

- At a baseline valuation of \$30,000
- From existing, designated funds
- With the valuation adjusted from time to time by approval of the Elders.

Subsequent replenishment efforts shall be:

- Implemented following any disbursement to a scholarship recipient
- In a manner to be recommended by the CCA Scholarship Committee AND approved by the Elders.
- For the total amounts disbursed for a given scholarship award.
- Be returned to the baseline fund valuation as soon as possible following the end of a scholarship semester.

Qualifying Colleges

The Elders shall determine college eligibility for scholarship. CCA will maintain a list of pre-approved institutions to include the following.

- Boise Bible College
- Central Christian College

Other possible Christian educational institutions can be found listed in the annual publication of *The Directory of the Ministry*.

The prospective scholarship recipient may present a desired alternate educational institution and course of study for the Scholarship Committee to evaluate for acceptability. All such requests must be presented in writing.